



2020 Japanese Government Scholarship for Teacher Training (Secondary School Level)

The Embassy of Japan, Petroda Glass House, P.O. Box 30780, Lilongwe 3 Tel: 0999 985 358
For inquiries please contact embmalawi@lw.mofa.go.jp

The Government of Japan is offering teacher training scholarships for Malawian secondary school teachers who wish to conduct research on school education at Japanese universities. Upon successful completion of the 1.5 year teacher training course, the scholarship recipient will be awarded a certificate. The recipient must then return to Malawi immediately and resume their teaching work, and put into practice what he/she has learned from the training.

Application forms and guidelines for the scholarship can be downloaded from the following link:

https://www.studyinjapan.go.jp/en/smap_stopj-applications_teacher.html

(Embassy will not give out application forms, but **hard copies are available at EDM offices /DEM Offices/Ministry of Education/ Lilongwe National Library for photocopy purposes.**)

By **Friday, January 31, 2020**, completed forms (hard copy) should arrive at the Embassy of Japan, Petroda Glass House, along the M1 Road, near the Area 18 roundabout, or by mail to P.O. Box 30780, Lilongwe 3.
Do not email your application forms.

Eligibility

1. Applicants must be graduates of universities or teacher training schools and have worked as teachers at secondary educational institutions or teacher training schools (secondary school level) excluding universities, for five years or more as of October 1, 2020.
2. After the end of the scholarship period, applicants must return to Malawi and resume their teaching work immediately.
3. Applicants must be born on or after April 2, 1985.

Selection

Candidates will be further screened through:

1. **Written Exam:** Conducted on **Saturday, February 15, 2020** in Lilongwe.
2. **Oral Interview:** Conducted on **Saturday, February 29, 2020** in Lilongwe.

The venue and time will be communicated only to successful applicants in due course.

Note

1. This training is conducted only in the universities and their courses listed in the Course Guide of Teacher Training Program (available at http://www.mext.go.jp/component/a_menu/education/detail/_icsFiles/afieldfile/2019/12/06/1423052_10.pdf).
2. **Candidates are strongly requested to go through the guidelines on the 2nd and 3rd page. Incomplete application packs will not be processed.**
3. You can refer to the past exam questions for Japanese and English at <https://www.studyinjapan.go.jp/en/planning/scholarship/application/examination.html>



Guidelines for the 2020 Japanese Government Scholarship for Teacher Training (Secondary School Level) Application

INCOMPLETE PACKS WILL NOT BE PROCESSED. It is your own responsibility as an eager candidate to prepare complete packs. If something is unclear, please kindly inquire us either by embmalawi@lw.mofa.go.jp or 0999 985 358. Those who send us incomplete packs will be regarded as unserious candidates.

Below are the instructions on **seven materials** you are required to submit in the application:

1. Application Form

- Use the FY2020 Application Form available at:
https://www.studyinjapan.go.jp/en/assets/pdf/app/3_2020TeacherTraining_Application.pdf
- Make sure to answer every question. People forget to tick in some sections.
- Correctly calculate your age as of April 1, 2020 based on your date of birth. If you are not confident, please use the following link where you can calculate your age by putting your date of birth and the date of April 1, 2020.
<https://www.calculator.net/age-calculator.html>
- Make sure you are 34 years old or younger
- **Do not staple the passport photo; Rather, paste with glue**
- “19. Employment Record”
 - Calculate correctly for the period of employment. For example, 2010/3-2010/8 means 5 months, and 2015/2-2018/11 means 3 years and 9 months.
 - You don't need to include the current employment because you have already mentioned in the section above (18. Your Status/Occupation).
 - Don't forget to put the total duration of work experience.
- For the signature, you need to handwrite it in the original form.
- **Make sure to submit all photocopies according to the guidelines**
- **Do not send original Degree or Diploma Certificate but photocopy the certificate and have it certified by commissioner of oath**

2. Placement Preference Application Form

- Use the FY2020 Preference Form available at:
https://www.studyinjapan.go.jp/en/assets/pdf/app/4_2020TeacherTraining_Placement.pdf
- Put the correct course code. People tend to put a code that doesn't even exist.
- Make sure that the code corresponds with your area of study.
- Don't omit the name of university. Write the official and full name of university. For example, there is no Naruto University but Naruto University **of Education**, and Osaka University and Osaka Kyoiku University are different.
- Make sure your course is taught in English. People tend to ignore the language requirement. You won't be accepted to a course that requires Japanese proficiency (unless you have it).
- Make sure your course is not requesting specific nationality. Sometimes the notes in the course guide suggest that this course only want Mongolian for example.

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3. Certified grade transcript for each academic year from the last university/ teacher training school attended: To be issued by the attended university/school or the local authority.
4. The diploma from the last university/ teacher training school attended
5. Certificate of employment: To be issued by the present employer.
 - It can be a very simple letter from your EDM office or current employer **headed as “Certificate of Employment” and signed with a stamp** (the following information should be included: (1) name of your employer, (2) the employment number, (3) the name of your school, and (4) when you start working at the current position)
 - You CANNOT submit the Authority to Teach or probation Certificate as your Certificate of Employment.
 - No need to submit PSR 19.
6. Recommendation letter from the immediate supervisor at work:
 - Free format, but a sample format is available at:
https://www.studyinjapan.go.jp/en/assets/pdf/app/6_2020_SampleRecommendation.pdf
7. Medical certificate
 - Use the FY2020 certificate form available at:
https://www.studyinjapan.go.jp/en/assets/pdf/app/5_2020_HealthCertificate.pdf
 - Don't forget to put your name, gender and date of birth.
 - **Don't forget to ask your doctor to tick YES for question No. 7 at the bottom.**

(End)